

Maria D. Hernandez

I'm a hardworking Mexican-American woman whose interests include, but are not limited to, art, art history, museum studies, library sciences, and community outreach. I am determined to learn new things and help those around me. I look for opportunities to grow in both personal and professional levels, while providing high quality work and embracing diversity in all settings. I am very detail oriented and am able to work as a member of a team and as an individual.

EDUCATION

Northern Illinois University, DeKalb, IL— *B.A. in Arts, minor in Art History, Certificate in Asian American Studies*

AUG 2021 - Expected Graduation: MAY 2024

Kishwaukee Community College, Malta, IL— *CNA Certification*

AUG 2017 - DEC 2017.

Kishwaukee Community College, Malta, IL— *Associates in Arts*

AUG 2016 - MAY 2020

WORK EXPERIENCE

Burma Art Collection, DeKalb, IL— *Internship*

FALL 2023

Contributed to the preparation of collection exhibition, assisted with the upkeep of collection, learned and exercised good museum practices and learned about collection management and cataloging of collection.

DeKalb Public Library, DeKalb, IL— *Youth Services Specialist*

MAY 2023 - PRESENT

Contributed to the effective operations of the library by providing a variety of literary, educational, and cultural programs, activities, and services for youth and their caregivers. Responsible for working collaboratively with all other library departments, outside agencies, and organizations for the planning and implementation of a wide variety of programs.

The Suter Company, Sycamore, IL— *Quality Technician*

AUG. 2021 - PRESENT

Conducted annual training, contacted vendors regarding product issues, shipment releases, CCP, and sensory checks, internal audits, and general product verifications.

DeKalb, IL 60115

815-517-4997

Dxnni1975@gmail.com

SKILLS

Verbal and Written
Translations

Office Administration

Onboarding and team training
facilitation

Project Management

Illustration & Concept
Development

Social Media Communication

Procreate

Canva

Microsoft Word, Powerpoint,
and Excel

LANGUAGES

Fluent In English and
Spanish— Speaking, Reading,
and Writing, Certified STAMP
Test completion

The Suter Company, Sycamore, IL— *Assembly*

AUG 2020 - AUG 2021

Assembly line work, palletizing, and product use documentation.

SK Express, Inc., DeKalb, IL— *Reception, Sales & HR Assistant*

JUL 2018 - JUL 2020

Customer service, interviews and onboarding, sales invoicing, data entry, translations and office administration.

AWARDS & SCHOLARSHIPS

Dimitri Liakos Endowment in Art History Scholarship

FALL 2023

Joyce L. Marcus Endowed Art History Scholarship Fund

FALL 2023

Dean's List

FALL 2021, 2023

Kamelian Literary & Arts Journal—3rd place Poetry

Spring 2020

Kishwaukee College Juried Student Art Exhibition—2nd place Digital Photography

Spring 2020

Kishwaukee College Juried Student Art Exhibition—3rd place Acrylic Painting

Spring 2020

Kishwaukee College Juried Student Art Exhibition—Honorable Mention Photography

Spring 2020

