
GABRIELA MAIYA CREWS



GMAIYACREWS@GMAIL.COM



630-715-7606



[LINKEDIN](#)

SKILLS

- Communication
 - Team Collaboration
 - Creative Thinking
 - Photoshop
 - Rhino
 - Excel
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LEADERSHIP / OTHER

- American Vision Award 2020
 - Scholastic Art Awards (2 gold keys)
 - Co-President of Idol club
 - National Art Honor Society
 - Mural work at local boutique
 - Local toy drive and food pantry volunteered work
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EXPERIENCE

VENANDI SERVICES / VERIFICATION AGENT

May 2024 - Current

- Verifies employment by contacting institutions to ensure accuracy.
- Processes and manages multiple verification cases, maintaining detailed records.
- Resolves data discrepancies and ensured compliance with industry standards.

NIU OUTDOOR AVENTURE / TRIP LEADER

April 2021 – May 2024

- Guided participants and groups undertaking adventure activities in a variety of outdoor locations.
- Prepare and serve meals.
- Instructed and demonstrated related skills and techniques for activities.

D&A SERVICES LLC / BOOKKEEPING, ASSISTANT

May 2020 – August 2020 (summer position)

- Collected and digitally documented mail payments.
 - Organized and filed paperwork.
 - Assisted HR and accounting department with daily needs.
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EDUCATION

BACHELOR OF ARTS / MAY 2025

Northern Illinois University

GPA: 3.2

MINOR IN BUSINESS INNOVATION & ENTREPRENEURSHIP / MAY 2025

Northern Illinois University

GPA: 3.2

HIGHSCHOOL DIPLOMA / MAY 2020

Batavia High School

GPA: 3.6
